

## Day Centre volunteer

**Responsible to:** Jackie Tromans (Centre Manager)

**Hours available:** 10am – 3pm, Monday to Thursday

**Purpose:** To assist the staff team in delivering a varied programme of social and leisure activities in small groups and on a one to one basis.

### Summary of Duties

- Meeting and greeting clients and providing support and assistance into Beacon Centre
- Making refreshments
- Guiding clients around the centre
- Helping to set up and clear away activities
- Assisting to deliver social activities –craft, quiz’s, exercise, socials, music ect while encouraging clients to socialise
- Providing support to visually impaired clients, including those with limited mobility, and wheelchair users.
- Providing support to people with limited communication skills to enable their participation in individual and small group activities
- Assisting with fire evacuation if necessary

### The Role

- The purpose of this role is to provide assistance to staff, to help support the visually impaired people who visit the day centre
- Good communication skills and an outgoing and friendly approachable manner are essential, as are reliability and a commitment to confidentiality
- Gain experience of working with visually impaired people
- An opportunity to meet new people
- Ability/willingness to understand the issues faced by Individuals living with sight loss
- To be non-judgemental and have the ability to treat people with respect
- A DBS disclosure is required for this role